

NOTES (Type Below):

PROCUREMENT & WAREHOUSING SERVICES

FINANCIAL ANALYSIS WORKSHEET

BID INFORMATION						
New Bid # (Ex: 10-004R):	N/A	Preparation Date:	February 6, 2020			
Previous Bid # (Ex: 10-004R):	16-052N	Buyer/PA:	KARLENE GRANT			
New Bid Award Total:	\$396,000	Bid Title:	CAPS, GOWNS, AND ANNOUNCEMENTS			
Previous Award Total:	\$313,000					
Bid Type:	RENEWAL OF BID					
Previous Bid Term (Start Date):	7/27/2016	New Bid Term (In Months):				
Previous Bid Term (End Date):	4/30/2020	# of Months Into Bid:				
SDENID DEDOPTING						

SPEND REPORTING				
Purchase Order(s) Spend:	\$295,511			
P Card Purchases:	\$0			
Total Invoiced-to-Date Amount (PO + Pcard Purchases):	\$295,511			
Average Monthly Expenditure:	\$6,872			
Unused Authorized Spending:	\$17,489			
Est. Forecasted Spend (For Entire Bid Term):				

VENDOR INFORMATION						
Awarded Vendors:	M/WBE Status (If applicable):		Spend:			
107069-CHUCK PULERI & ASSOC - HERFF JONES		\$	139,997			
131210-HERFF JONES LLC - DIPLOMAS		\$	138,234			
110319-HERFF JONES - MEDALS & AWARDS DIVIS		\$	11,305			
106308-HERFF JONES INC		\$	5,974			
	PO VENDOR SPEND:	\$	295,511			
	P-CARD SPEND:	\$	-			
	TOTAL SPEND:	\$	295,511			

Default Funding Source*		Department/School & Sign-off Information*	
Cost Center	Various	Name (First & Last)	Todd LaPace
Fund	1000	Title	HS Cadre Director
Functional Area	5652000000000000	Department/School Name	Office of School Performance &
			Accountability
Commitment Item	55110000	Sign-off provided by	Jose Laverde, Ph.D.

*To ensure accuracy, pease type in or select from the menu for the Default Funding Source and Department Information (No hand written information)